

**Present:** Mr. Dilks, Mr. Manfredi, Mr. Neri, Mr. Schauer, Mr. Simone, Mrs. Mahoney, and Mr. Cossabone

**Excused:** Mr. Pesotski

**Public in Attendance:**

Salute to the flag

Mrs. Seeley read the Opening Statement, "Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act has been provided by adopting a schedule of regular meetings for the year 2021/2022 which schedule was posted on the Authority Bulletin board and filed with the Township Clerk on February 25, 2021."

A motion was made by Mr. Manfredi and seconded by Mr. Simone to open the meeting to the public. The motion passed unanimously.

A motion was made by Mr. Manfredi and seconded by Mr. Simone to close the meeting to the public. The motion passed unanimously.

A motion was made by Mr. Simone and seconded by Mr. Schauer to Adopt the minutes of the Regular Meeting of September 15, 2021. The motion passed unanimously on a roll call vote.

A motion was made by Mr. Manfredi and seconded by Mr. Dilks to Adopt the minutes of the Closed Session Meeting of September 15, 2021. The motion passed unanimously on a roll call vote.

**Engineer, James Spratt**

Mr. Spratt requested Board approval for Form A – Cakes for Sahree.

A motion was made by Mr. Simone and seconded by Mr. Schauer to approve Form A – Cakes for Sahree. The motion passed unanimously on a roll call vote.

Mr. Spratt requested Board approval for Form C – The Greens Project.

Mr. Manfredi questioned if this is going behind the CVS on Fries Mill Road. Mr. Spratt replied, this is mostly behind it since they reserved a rectangular piece there for commercial. The main entrance will be directly across from the entrance of Stirling Glen. There will be another entrance off Glassboro Cross Keys Rd.

Mr. Neri questioned if this is the one, they were waiting on state approval for. Mr. Spratt replied yes.

A motion was made by Mr. Schauer and seconded by Mr. Manfredi to approve Form C – The Greens Project. The motion passed unanimously on a roll call vote.

**Executive Director, Wendy Mahoney**

Mrs. Mahoney requested the Board adopt Resolution No. 93-21 – Resolution to appoint Denise Nevico as the Authorized Signator for the Certification of Funds for the Monroe Municipal Utilities Authority.

A motion was made by Mr. Simone and seconded by Mr. Schauer to adopt Resolution No. No. 93-21 – Resolution to appoint Denise Nevico as the Authorized Signator for the Certification of Funds for the Monroe Municipal Utilities Authority. The motion passed unanimously on a roll call vote.

Mrs. Mahoney requested the Board adopt Resolution No. 94-21 – Resolution of the Monroe Municipal Utilities Authority to appoint Equitable as the plan provider for an Employee Funded Deferred Compensation Plan.

A motion was made by Mr. Manfredi and seconded by Mr. Dilks to adopt Resolution No. 94-21 – Resolution of the Monroe Municipal Utilities Authority to appoint Equitable as the plan provider for an Employee Funded Deferred Compensation Plan. The motion passed unanimously on a roll call vote.

Mrs. Mahoney requested the Board adopt Resolution No. 95-21 – Resolution awarding a Broker of Record for the Employee Deferred Compensation Plan to Alex Joice of Equitable.

A motion was made by Mr. Manfredi and seconded by Mr. Simone to adopt Resolution No. 95-21 – Resolution awarding a Broker of Record for the Employee Deferred Compensation Plan to Alex Joice of Equitable. The motion passed unanimously on a roll call vote.

Mrs. Mahoney requested the Board adopt Resolution No. 96-21 – Resolution of the Monroe Municipal Utilities Authority approving the advertisement to hold a public hearing on the proposed water and sewer connection fee rate changes.

Mr. Schauer asked if there is going to be an increase. Mrs. Mahoney replied, yes.

A motion was made by Mr. Dilks and seconded by Mr. Simone to adopt Resolution No. 96-21 – Resolution of the Monroe Municipal Utilities Authority approving the advertisement to hold a public hearing on the proposed water and sewer connection fee rate changes. The motion passed unanimously on a roll call vote.

Mrs. Mahoney requested the Board adopt Resolution No. 97-21 – Resolution revising and amending the Workers' Compensation Policy in the Employee Handbook and the Policy and Procedure Manual.

A motion was made by Mr. Manfredi and seconded by Mr. Simone to adopt Resolution No. 97-21 – Resolution revising and amending the Workers' Compensation Policy in the Employee Handbook and the Policy and Procedure Manual. The motion passed unanimously on a roll call vote.

Mr. Schauer questioned what the changes are. Mrs. Mahoney replied, we added some language pursuant to what the recommendations from our solicitor were. Nothing has changed for the employees, but we did have to tighten up some of the language.

**Superintendent, Frank Cossabone**

Mr. Cossabone requested the Board adopt Resolution No. 90-21 – Resolution approving the purchase of Well Testing materials from Hach Company using State Contract #T0983 through February 1, 2024, in the amount of \$30,000.00.

A motion was made by Mr. Schauer and seconded by Mr. Neri to adopt Resolution No. 90-21 – Resolution approving the purchase of Well Testing materials from Hach Company using State Contract #T0983 through February 1, 2024, in the amount of \$30,000.00. The motion passed unanimously on a roll call vote.

Mr. Cossabone requested the Board adopt Resolution No. 91-21 – Resolution approving a service agreement with Foley Power Systems for generators located on Melva Lane and Aberdeen Road through Sourcewell Contract #120617-CAT period covering October 21, 2021, through October 20, 2022, in the amount of \$13,274.00.

A motion was made by Mr. Dilks and seconded by Mr. Manfredi to adopt Resolution No. 91-21 – Resolution approving a service agreement with Foley Power Systems for generators located on Melva Lane and Aberdeen Road through Sourcewell Contract #120617-CAT period covering October 21, 2021, through October 20, 2022, in the amount of \$13,274.00. The motion passed unanimously on a roll call vote.

Mr. Neri asked Mr. Cossabone to go into detail.

Mr. Cossabone stated we have 3 CAT generators. Two at the Plant and one at Scotland Run Lift Station. This is to have them come in and service them. It is not \$13,000.00 but there is a little coverage in case something goes wrong.

Mr. Schauer questioned if this includes all fluids etc. Mr. Cossabone replied, yes.

Mr. Cossabone requested the Board adopt Resolution No. 92-21 – Resolution authorizing the award of a Non-Fair and Open purchase of Operation Supplies from Caterina Supply not to exceed \$40,000.00.

A motion was made by Mr. Simone and seconded by Mr. Schauer to adopt Resolution No. 92-21 – Resolution authorizing the award of a Non-Fair and Open purchase of Operation Supplies from Caterina Supply not to exceed \$40,000.00. The motion passed unanimously on a roll call vote.

Mr. Manfredi questioned if that amount is for the year. Mr. Cossabone replied, that is for the year. If we must increase it again, we can. Mr. Manfredi stated the year starts on July 1<sup>st</sup>, why are we doing this now. Mr. Cossabone replied, we went over the \$17,500.00 starting on July 1<sup>st</sup> so we are increasing it to a total of \$40,000.00. With all the projects we have going on, we will probably be increasing it again. They are the cheapest.

**Solicitor, Nicholas Sullivan**

Mr. Sullivan had nothing to report.

**Chairperson, Mr. Anthony Neri**

Mr. Neri would like to offer his condolences to the Caruso family.

**Liaison, Mr. McKinney**

Mr. McKinney had nothing to report.

Mr. McKinney questioned for the public hearing, in the Resolution does it have the date of the public hearing and details about the increase. Mrs. Mahoney replied, this was the approval to have the public hearing November 17<sup>th</sup>. The public notice will go to the newspapers tomorrow.

A motion was made by Mr. Simone and seconded by Mr. Schauer to go into closed session. The motion passed unanimously on a roll call vote.

Mrs. Seeley read the Closed Session Opening Statement "The Monroe MUA shall hold a closed session meeting to which the public shall not be admitted on Wednesday, October 20, 2021, at 7:00pm. The general nature of the subject to be discussed at said closed meeting shall be 1151 North Black Horse Pike Hotel Expansion. The minutes of said closed meeting shall be disclosed to the public at the appropriate time.

A motion was made by Mr. Simone and seconded by Mr. Manfredi to come out of closed session. The motion passed unanimously on a roll call vote.

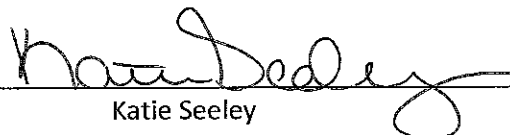
A motion was made by Mr. Simone and seconded by Mr. Manfredi to approve the Investment Summary Report. The motion passed unanimously on a roll call vote.

A motion was made by Mr. Manfredi and seconded by Mr. Simone to approve the Operating, Escrow and Payroll Vouchers August 2021. The motion was passed unanimously on a roll call vote with Mr. Schauer abstaining.

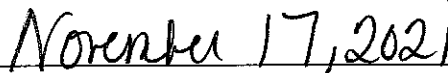
A motion was made by Mr. Simone and seconded by Mr. Manfredi to approve the Operating, Escrow and Payroll Vouchers September 2021. The motion was passed unanimously on a roll call vote.

A motion was made by Mr. Simone and seconded by Mr. Schauer to adjourn the meeting. The motion passed unanimously.

Respectfully submitted by:

  
Katie Seeley

Approved at the meeting on



Attest by

  
Assistant Secretary