

Present: Mr. Simone, Mr. Neri, Mr. Manfredi, Mr. DiLolle, Mr. Cossaboon, Mrs. Mahoney and Mr. Cossabone

Excused: Mr. Calloway

Public in Attendance: N/A
Salute to the flag

Mrs. Hanratty read the Opening Statement, "Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act has been provided by adopting a schedule of regular meetings for the year 2019/2020 which schedule was posted on the Authority Bulletin board and filed with the Township Clerk on February 26, 2020 ." This electronic meeting was advertised on the Authority's website on August 1, 2020.

A motion was made by Mr. Simone and seconded by Mr. Manfredi to open the meeting to the public. The motion passed unanimously.

A motion was made by Mr. Neri and seconded by Mr. Manfredi to close the meeting to the public. The motion passed unanimously.

Mr. DiLolle stated for the record, that Mr. Cossaboon will be voting in place of Mr. Calloway.

A motion was made by Mr. Cossaboon and seconded by Mr. Manfredi to Adopt the minutes of the Regular Meeting of July 15, 2020. The motion passed unanimously on a roll call vote with Mr. Neri abstaining.

Engineer, James Spratt

Mr. Spratt requested the Board Approval for Conditional Form B Approval/The Greens – Phase I.

A motion was made by Mr. Simone and seconded by Mr. Neri to approve the Conditional Form B Approval/The Greens – Phase I. The motion passed unanimously on a roll call vote.

Mr. Spratt requested the Board adopt Resolution No. 73-20 – Resolution authorizing the Executive Director to sign any of the forms stipulated on said resolution and other related documents to be sent to the NJDEP for The Greens – Phase I Project.

A motion was made by Mr. Cossaboon and seconded by Mr. Manfredi to approve Resolution No. 73-20 – Resolution authorizing the Executive Director to sign any of the forms stipulated on said resolution and other related documents to be sent to the NJDEP for The Greens – Phase I Project. The motion passed unanimously on a roll call vote.

Mr. Spratt requested the Board adopt Resolution No. 74-20 – Resolution authorizing the Engineer to submit places to the NJDEP for The Greens – Phase I Project.

A motion was made by Mr. Cossaboon and seconded by Mr. Simone to approve Resolution No. 74-20 – Resolution authorizing the Engineer to submit places to the NJDEP for The Greens – Phase I Project. The motion passed unanimously on a roll call vote.

Executive Director, Wendy Mahoney

Mrs. Mahoney requested the Board adopt Resolution No. 75-20 – Resolution adding the Accounting and Purchasing Policy to the General Policy and Procedure Manual of the Monroe Municipal Utilities Authority.

Mrs. Mahoney added that we have been in the process of updating some of our policies. We are also going to be adding a "How to do business with the Authority" page to our website where this information will be readily available to prospective vendors.

A motion was made by Mr. Simone and seconded by Mr. Neri to adopt Resolution No. 75-20 – Resolution adding the Accounting and Purchasing Policy to the General Policy and Procedure Manual of the Monroe Municipal Utilities Authority. The motion passed unanimously on a roll call vote.

Superintendent, Frank Cossabone

Mr. Cossabone requested the Board adopt Resolution No. 71-20 – Resolution approving the purchase of Well Testing Materials from Hach Company using State Contract #85091 through March 31, 2021 in the amount of \$30,000.00.

A motion was made by Mr. Neri and seconded by Mr. Manfredi to adopt Resolution No. 71-20 – Resolution approving the purchase of Well Testing Materials from Hach Company using State Contract #85091 through March 31, 2021 in the amount of \$30,000.00. The motion passed unanimously on a roll call vote.

Mr. Cossabone requested the Board adopt Resolution No. 72-20 – Resolution approving the purchase of Automotive Parts for heavy duty vehicles from Lawson Products, Inc. using State Contract #42111 through August 9, 2021 in the amount of \$6,000.00

A motion was made by Mr. Cossabone and seconded by Mr. Simone to adopt Resolution No. 72-20 – Resolution approving the purchase of Automotive Parts for heavy duty vehicles from Lawson Products, Inc. using State Contract #42111 through August 9, 2021 in the amount of \$6,000.00. The motion passed unanimously on a roll call vote.

Solicitor, Robert Schwartz Esq.

Mr. Schwartz had nothing to report.

Chairperson, Joseph DiLolle

Mr. DiLolle had nothing to report.

Mr. DiLolle asked the Board Members if they had anything to discuss.

Mr. Manfredi addressed the board regarding a movie screen located at the Estates at Monroe that is also on Monroe MUA property. Mr. Manfredi suggested the Authority request a Certificate of Liability prior to their next event to protect the Authority.

Mr. DiLolle advised Mrs. Mahoney that he would get her Mr. Gilson's contact information.

Liaison, Mr. Joseph Marino

Mr. Marino thanked Mrs. Mahoney and Mr. Cossabone for their assistance in jetting the sewer line and replacing a fire hydrant at the Cecil Firehouse. Their efforts prevented the need for a change order and saved the Township money by doing this at no cost.

A motion was made by Mr. Simone and seconded by Mr. Neri to approve the Investment Summary Report. The motion passed unanimously on a roll call vote.

A motion was made by Mr. Cossabone and seconded by Mr. Neri to approve the Operating, Escrow and Payroll Vouchers. The motion was passed unanimously on a roll call vote.

A motion was made by Mr. Simone and seconded by Mr. Cossabone to approve the Project Vouchers. The motion was passed unanimously on a roll call vote.

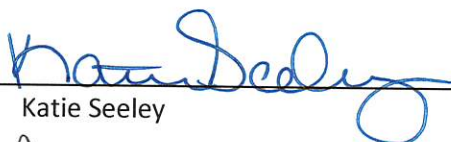
A motion was made by Mr. Neri and seconded by Mr. Simone to go into Closed Session. The motion passed unanimously on a roll call vote.

Mrs. Hanratty read the Opening Statement "The Monroe Municipal Utilities Authority shall hold a closed meeting to which the public shall not be admitted, on Wednesday, August 19, 2020 at 7:00 p.m. The general nature of the subject to be discussed at said closed meeting shall be: Employee contract negotiations. The minutes of said closed meeting shall be disclosed to the public at the appropriate time. The electronic meeting was advertised on the Authorities website on August 1, 2020."

Upon exit of closed session, a motion was made by Mr. Neri and seconded by Mr. Cossabone to move forward with the recommendations in the closed session. The motion passed unanimously on a roll call vote.

A motion was made by Mr. Manfredi and seconded by Mr. Simone to adjourn the meeting. The motion passed unanimously.

Respectfully submitted by:


Katie Seeley

Approved at the meeting on


September 16, 2020

Attest by


Assistant Secretary