

Present: Mr. Calloway, Mr. Manfredi, Mr. Simone, Mr. Neri, Mr. Cossaboon and Mr. DiLolle.

Excused: N/A

Public in Attendance: N/A
Salute to the flag and a prayer.

Mrs. Gaudio read the Opening Statement, "Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act has been provided by adopting a schedule of regular meetings for the year 2019/2020 which schedule was posted on the Authority Bulletin board and filed with the Township Clerk on February 26, 2020." This electronic meeting was advertised on the Authority's website on April 6, 2020.

A motion was made by Mr. Calloway and seconded by Mr. Simone to open the meeting to the public. The motion passed unanimously on a roll call.

Rate Adjustment for Residential & Commercial Sewer Base Rate-Effective July 1, 2020: Increase from \$479.64 annually to \$491.64 annually per service unit at \$404.97 per month.

A motion was made by Mr. Calloway and seconded by Mr. Simone to approve the rate Increase from \$479.64 annually to \$491.64 annually per service unit at \$404.97 per month. The motion passed unanimously on a roll call.

Rate Adjustment for Industrial/Non-Residential Sewer Base Rate-Effective July 1, 2020: Increase from \$479.64 annually to \$491.64 annually per service unit at \$404.97 per month or \$5.92 per thousand gallons on monthly water consumption as per the Authority's Rules and Regulations.

A motion was made by Mr. Calloway and seconded by Mr. Simone to approve the rate Increase from \$479.64 annually to \$491.64 annually per service unit at \$404.97 per month or \$5.92 per thousand gallons on monthly water consumption as per the Authority's Rules and Regulations. The motion passed unanimously on a roll call.

Adopt Resolution No. 40-20-Resolution of the MMUA establishing rate increases for Residential, Commercial and Industrial Sewer effective July 1, 2020.

A motion was made by Mr. Simone and seconded by Mr. Neri to approve Resolution No. 40-20-Resolution of the MMUA establishing rate increases for Residential, Commercial and Industrial Sewer effective July 1, 2020. The motion passed unanimously on a roll call.

A motion was made by Mr. Calloway and seconded by Mr. Simone to close the meeting to the public. The motion passed unanimously on a roll call.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adopt the minutes of the Reorganization Session Meeting of February 19, 2020. The motion passed unanimously on a roll call.

A motion was made by Mr. Simone and seconded by Mr. Neri to adopt the minutes of the Closed Session Meeting of March 11, 2020. The motion passed unanimously on a roll call.

Report of Engineer: J. Spratt

Form B Approval-Sewer Only-White and Blue, LLC

Mr. Spratt said this is North of the Library Restaurant located on the Black Horse Pike.

A motion was made by Mr. Calloway and seconded by Mr. Simone to Approve Form B Approval-Sewer Only-White and Blue, LLC. The motion passed unanimously on a roll call.

Form B Approval-Holiday Inn-Proposed Hotel Expansion also located on the Black Horse Pike.

A motion was made by Mr. Simone and seconded by Mr. Neri to Approve Form B Approval-Holiday Inn-Proposed Hotel Expansion. The motion passed unanimously on a roll call.

Form B Approval-Water Only-Autumn Lake Winery

Mr. Manfredi asked what we are doing about the sewer. Mr. Spratt said septic system they are out of the sewer service area.

A motion was made by Mr. Calloway and seconded by Mr. Simone to Approve Form B Approval-Water only-Autumn Lake Winery. The motion passed unanimously on a roll call.

75% Performance Bond Reduction for the water distribution system in Section 1 of the Whitehall Gardens Project from \$269,508.00 to \$67,377.00

A motion was made by Mr. Simone and seconded by Mr. Calloway to Approve a 75% Performance Bond Reduction for the water distribution system in Section 1 of the Whitehall Gardens Project from \$269,508.00 to \$67,377.00. The motion passed unanimously on a roll call.

75% Performance Bond Reduction for the sanitary sewer in Section 1 of the Whitehall Gardens Project from \$292,573.80 to \$73,143.45
Mr. Simone asked if Whitehall road have been paved correctly? Mr. Spratt said yes.

A motion was made by Mr. Simone and seconded by Mr. Calloway to Approve a 75% Performance Bond Reduction for the sanitary sewer in Section 1 of the Whitehall Gardens Project from \$292,573.80 to \$73,143.45. The motion passed unanimously on a roll call.

Report of Executive Director: Wendy Mahoney

Mrs. Mahoney requested the Board approval to Adopt Resolution No.41-20-Resolution of the Monroe Municipal Utilities Authority authorizing participation in the active Employee State Prescription Drug Plan.

A motion was made by Mr. Calloway and seconded by Mr. Simone to Adopt Resolution No.41-20-Resolution of the Monroe Municipal Utilities Authority authorizing participation in the active Employee State Prescription Drug Plan. A motion was passed unanimously on a roll call.

Mrs. Mahoney requested the Board approval to Adopt Resolution No.44-20-Resolution for the approval of the 2018/2019 Audit.

A motion was made by Mr. Simone and seconded by Mr. Neri to Adopt Resolution No.44-20-Resolution for approval of the 2018/2019 Audit. A motion was passed unanimously on a roll call.

Mrs. Mahoney requested the Board approval to Adopt Resolution No.47-20-Resolution adopting Corrective Action Plan for FY 2019-2020 Audit Findings.

A motion was made by Mr. Calloway and seconded by Mr. Neri to Adopt Resolution No.47-20-Resolution adopting Corrective Action Plan for FY 2019-2020 Audit Findings. A motion was passed unanimously on a roll call.

Mrs. Mahoney requested the Board approval to Adopt Resolution No.45-20-Resolution amending the Contract for the Authority's Cleaning Services, Welcome Home in the amount of \$1,260.00. This is in reference to the additional cleaning and disinfecting that we have temporarily requested for our offices due to the current pandemic. By doing this we also meet current OSHA standards that have been put into place specifically pertaining to the COVID 19 outbreak.

A motion was made by Mr. Calloway and seconded by Mr. Simone to Adopt Resolution No.45-20-Resolution amending the Contract for Authority Cleaning Services Welcome Home. A motion was passed unanimously on a roll call.

Mrs. Mahoney requested the Board approval to Adopt Resolution No.48-20-Resolution for the Introduction to the 2020-2021 Authority Budget Resolution.

A motion was made by Mr. Calloway and seconded by Mr. Simone to Adopt Resolution No.48-20-Resolution for the Introduction to the 2020-2021 Authority Budget Resolution. A motion was passed unanimously on a roll call.

Mrs. Mahoney also indicated that the Board has been updated on measures that we have taken in house to protect the Authority and our employees due to the Coronavirus pandemic. The following actions that we have taken to assist our customers at this time:

- We have suspended all billing related shutoffs until further notice and have provided our commitment to the NJDEP as requested.

- We have suspended charging interest for late payments until further notice.

- Due to the unprecedented circumstances that everyone is dealing with regarding the Coronavirus pandemic we have postponed the effective date of the sewer increase from May 1st to July 1st, 2020.

Report of Superintendent: Edward K. Haaf

Mr. Haaf requested the Board approval to Adopt Resolution No. 39-20-Resolution of the Monroe Municipal Utilities Authority authorizing the purchase of a E049 Mobile Pro Portable Inspection System for \$91,222.00 through HGACBUY.

Mr. Neri asked for a description, Mr. Haaf indicated it is a sewer camera,1000 feet up the sewer line, one in rear and front, rotates. It's a good heavy duty set up.

A motion was made by Mr. Calloway and seconded by Mr. Simone to Adopt Resolution No. 39-20-Resolution of the Monroe Municipal Utilities Authority authorizing the purchase of a E049 Mobile Pro Portable Inspection System for \$91,222.00 through HGACBUY. A motion was passed unanimously on a roll call.

Mr. Haaf requested the Board approval to Adopt Resolution No. 43-20-Resolution approving the purchase of automotive parts for heavy duty vehicles from Lawson Products, Inc. using State Contract# 42111 through August 9,2020.

A motion was made by Mr. Calloway and seconded by Mr. Neri to Adopt Resolution No.43-20-Resolution approving the purchase of automotive parts for heavy duty vehicles from Lawson Products, Inc. using State Contract# 42111 through August 9,2020. A motion was passed unanimously on a roll call.

Mr. Haaf requested the Board approval to Adopt Resolution No. 46-20-Resolution authorizing the award of a Non-Fair and Open Purchase of Tower Pack Media Product used for Water Treatment Process from Global Mold, Inc. in the amount of \$21,253.10 for Wells 5 and 7.

A motion was made by Mr. Calloway and seconded by Mr. Neri to Adopt Resolution No.46-20-Resolution authorizing the award of a Non-Fair and Open Purchase of Tower Pack Media Product used for Water Treatment Process from Global Mold, Inc. in the amount of \$21,253.10 for Wells 5 and 7. A motion was passed unanimously on a roll call.

Report from Solicitor: Mr. Louis Cappelli, Jr., Esq.
Mr. Cappelli had nothing to report.

Mr. DiLolle requested the Board approval to go into closed session to discuss personnel.

A motion was made by Mr. Calloway and seconded by Mr. Neri to Request Board approval to go into closed session to discuss personnel. A motion was passed unanimously on a roll call.

Report from Chairman: Mr. Joseph DiLolle
On behalf of Mr. Marino he wanted to thank the MMUA employees for adjusting their schedules and working diligently under the circumstances.

Report from Liaison: Mr. Joseph Marino
See above

Mr. DiLolle asked for approval of the Investment Summary Report. A motion was made by Mr. Calloway seconded by Mr. Neri. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Operating, Escrow and Payroll Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Simone. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Project Vouchers.

Kimberly West Pump Station

Sub-Level Installations	\$44,429.28
	\$52,228.12
Federici & Akin Associates	\$13,779.00

A motion was made by Mr. Calloway and seconded by Mr. Neri. The motion passed unanimously on a roll call.

A motion was made by Mr. Simone and seconded by Mr. Neri to adjourn the meeting. The motion passed unanimously on a roll call.

Respectfully submitted by

Mary-Teresa Gaudio
Mary-Teresa Gaudio

Approved at a meeting on

May 20, 2020

Attest by

Wendy Mahoney
Assistant Secretary