

**MONROE MUNICIPAL UTILITIES AUTHORITY  
372 SOUTH MAIN STREET  
WILLIAMSTOWN, NEW JERSEY 08094**

*Meeting: December 18, 2019  
7:00 P.M.*

- **MEETING CALLED TO ORDER**
- **SALUTE TO THE FLAG**
- **OPEN NOTICE READ**
- **ROLL CALL OF BOARD OF DIRECTORS**
- *Chairman asks for Motion to Open Meeting to the Public*
- *Chairman asks for Motion to Close the Public Portion*
- **APPROVAL OF MINUTES:**  
*Adopt Minutes ..... Regular Meeting November 20, 2019*
- **ENGINEER, James Spratt**

1. **Form D Approval/Cinder Bar Restaurant**
  - a. Adopt Resolution No. 97-19 - Resolution approving installation of the Public Water and Sewer Utilities for the Cinder Bar Restaurant

- **EXECUTIVE DIRECTOR, Wendy Mahoney**
- 1. Adopt Resolution No. 95-19 - Resolution of the Monroe Municipal Utilities Authority authorizing a Section 132 Qualified Transportation Fringe Benefit Plan
- 2. Adopt Resolution No. 96-19 - Resolution authorizing the MMUA to designate a Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2, as per the New Jersey Department of the Treasury Division of Contract Compliance & Equal Opportunity in Public Contracts
- 3. Adopt Resolution No. 98-19 - Resolution authorizing the extension of the Service Contract with the Consulting Firm of Romano, Testa, Hearing & Knorr

- **SUPERINTENDENT, Edward Haaf**

1. **Closed Session - Holly Oak Estates**

- **SOLICITOR, Louis Cappelli, Jr., Esq.**
- **CHAIRPERSON, Joseph DiLolle**

- **MEETING OPENED FOR DISCUSSION FROM BOARD MEMBERS:**

*Mr. DiLolle  
Mr. Calloway  
Mr. Simone  
Mr. Neri  
Mr. Manfredi  
Mr. Bender*

- **LIAISON, Joseph Marino**
- **APPROVAL OF INVESTMENT SUMMARY REPORT**
- **APPROVAL OF OPERATING, ESCROW AND PAYROLL VOUCHERS**
- **APPROVAL OF PROJECT VOUCHERS**

**Kimberly West Pump Station**

Federici & Akin, P.A.	\$ 5,925.00
Sub-Level Installations	\$ 189,630.00

**ADJOURNMENT .....**

Present: Mr. Calloway, Mr. Manfredi, Mr. Simone, Mr. Neri, Mr. Bender and Mr. DiLolle.

Excused: N/A

Public in Attendance: N/A  
Salute to the flag and a prayer.

Mrs. Gaudio read the Opening Statement, "Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act has been provided by adopting a schedule of regular meetings for the year 2019/2020 which schedule was posted on the Authority Bulletin board and filed with the Township Clerk on Feb. 7, 2019."

A motion was made by Mr. Simone and seconded by Mr. Calloway to open the meeting to the public. The motion passed unanimously on a roll call.

A motion was made by Mr. Calloway and seconded by Mr. Simone to close the public portion. The motion passed unanimously on a roll call.

A motion was made by Mr. Simone and seconded by Mr. Neri to adopt the minutes of the Regular meeting of November 19, 2019. Mr. Calloway abstained all others passed the motion unanimously on a roll call.

Report of Engineer: J. Spratt

Mr. Spratt requested the Board approval to Adopt Form D Approval/Cinder Bar Restaurant

a. Adopt Resolution No. 97-19-Resolution approving installation of the Public Water and Sewer Utilities for the Cinder Bar Restaurant.

A motion was made by Mr. Calloway and seconded by Mr. Neri to adopt Form D Approval/Cinder Bar Restaurant.

A motion was made by Mr. Calloway and seconded by Mr. Neri to adopt Resolution No. 97-19, Resolution approving installation of the Public Water & Sewer Utilities for the Cinder Bar Restaurant. A motion was passed unanimously on a roll call.

Report of Executive Director: Wendy Mahoney

Mrs. Mahoney requested the Board Adopt Resolution No.95-19 Resolution of the Monroe Municipal Utilities Authority authorizing a Section 132 Qualified Transportation Fringe Benefit Plan.

This is in reference to Senate Bill 1567 State of New Jersey which is a pre-taxed transportation benefit, this does not apply to any of our current employees, no one takes public transportation or pay for parking but we are required to have this in place.

Mr. Calloway asked exactly what this Bill means, Mrs. Mahoney said we would have to offer a certain amount pre-taxed to employees if they had to take public transportation and pay for parking but this does not apply to any current employee. Mrs. Mahoney said this came from the State of New Jersey and Mr. Cappelli's office brought it to the MMUA's attention. Mr. Cappelli said the Authority is required to adopt it. Mr. DiLolle said Big Brother said so.

A motion was made by Mr. Calloway and seconded by Mr. Simone to Adopt Resolution No.95-19 Resolution of the Monroe Municipal Utilities Authority authorizing a Section 132 Qualified Transportation Fringe Benefit Plan. A motion was passed unanimously on a roll call.

Mrs. Mahoney requested the Board Adopt Resolution No. 96-19-Resolution authorizing the MMUA to designate Wendy Mahoney as the Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2, as per the New Jersey Department of the Treasury Division of Contract Compliance & Equal Opportunity in Public Contracts.

A motion was made by Mr. Calloway and seconded by Mr. Neri to Adopt Resolution No. 96-19, Resolution authorizing the MMUA to designate Wendy Mahoney as the Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2, as per the New Jersey Department of the Treasury Division of Contract Compliance & Equal Opportunity in Public Contracts. The motion passed unanimously on a roll call.

Mrs. Mahoney requested the Board Adopt Resolution No.98-19. Resolution authorizing the extension of the Service Contract with the Consulting Firm of Romano, Testa, Hearing & Knorr. Mrs. Mahoney said we have to have this in place because the award is pending. Mr. Calloway asked if this is the firm we are using now, Mrs. Mahoney and Mr. DiLolle responded Yes.

A motion was made by Neri and seconded by Mr. Manfredi to Adopt Resolution No.98-19. Resolution authorizing the extension of the Service Contract with the Consulting Firm of Romano, Testa, Hearing & Knorr. Mrs. Mahoney said we have to have this in place because the award is pending. The motion passed unanimously on a roll call.

Report from Solicitor: Mr. Louis Cappelli, Jr., Esq.  
Mr. Cappelli had nothing to report.

Report from Chairman: Mr. Joseph DiLolle  
Mr. DiLolle wished everyone a Merry Christmas and a Happy and Healthy New Year.  
Mr. DiLolle asked if any member of the Board has anything to report.

Mr. Calloway said they had a Finance Committee Meeting, Mr. Calloway said good things came out of it, we have more things to do, recommendations. Mr. Calloway said there is nothing in concrete yet, so I cannot report anything.

Report from Liaison: Mr. Joseph Marino  
Mr. Marino wished everyone Merry Christmas and Happy New Year. Mr. Marino wanted to thank the MMUA again for the Shared Service Contract with the Township. We are seeing another project coming through, which is our Dog Park. It was bid-out but we may be doing some of those pieces in house now. The Township and MMUA helped out and without that shared service contract and the help we could not do it. Mr. DiLolle said you are quite welcome sir.

Mr. Calloway wanted to bring up a personal comment. When I was away I got pictures sent to me of the High School with paper bags over the water fountains, these pictures were taken from face book. When I got back, I asked some questions about what the MMUA did to resolve this. Mr. Calloway said it was important that we put this to bed. The claims that were made about the water at the high school were not legitimate. Mr. Calloway said the hardest thing for him is when a teacher puts a picture on social media of a bag over the water fountain, being I was Facility Director at a school district. I am more upset that the Facility Director/Manager at Williamstown High School did not come right to the MMUA to which that problem would never have existed because had he done that the problem that we solved would have been solved without bags and pictures escalating. Mr. Calloway said there is no accountability for the science teacher so meanwhile, Mr. Calloway said he did not know if anyone saw the pictures but it was a pretty ugly thing, it is embarrassing to anyone. It's like putting pails in the middle of the floor to catch a ceiling leak, that you are not going to fix. I wanted to share that Joe and Eddie handled this situation as well as it could have been handled. Mr. Calloway felt the picture and comment suggested we were covering something up which we were not. Mr. DiLolle said that he and Mr. Haaf met with Mr. Chris Berwinn, Assistant to the Superintendent as well as the Principal. Mr. DiLolle said that Joe Paparo did an outstanding job, our people were on top of it. When push came to shove and the most important thing, the word is out, I was approached at the gym today, the test kit used was expired, that speaks volume. The water going into the school is fine, independent test came back exonerating us saying our water is fine. Whatever is going on amongst the school is their problem and I will leave it at that. Mr. Calloway said if you have an issue going to Home Depot or Lowes to get a kit is not the answer. Mr. DiLolle said it is not certified. Mr. Calloway said if you have a water problem...go to the water company, Electric...go to Electric Company, Gas...go to Gas company. Again, when you have people dedicated to making sure our water is clean, you see this going out to our customers and family, you hate to see it. I received this in Myrtle Beach so how many people in Williamstown saw this. Mr. Neri said we do a lot of water test when we put new systems in and first and most important you must sterilize where you are getting the water from. We torch and heat the hydrants up first, there is a whole protical and they probably did not know that. Mr. DiLolle said it was an inferior test and Mr. Haaf went into detail with them and explained that to them. Mr. Haaf told them to put in brass, a source that can be heated, Mr. Haaf explained what the protical should be. Mr. DiLolle said fortunately this did not blow up, certain people did not go on face book, we all know who we are talking about. Mr. Haaf said if the test came out positive not only the school but this would have affected the whole town, we would have had 11,000 customers in a panic. Mr. DiLolle said he texted each person individually as well as council to let everyone know what was going on. Mr. DiLolle said once again it was an inferior test that was expired, and that speaks volume.

Mr. DiLolle asked for approval of the Investment Summary Report. A motion was made by Mr. Calloway seconded by Mr. Simone. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Operating, Escrow and Payroll Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Neri. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Project Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Manfredi. The motion passed unanimously on a roll call.

A motion was made by Mr. DiLolle to go into Closed Session. A motion was made by Mr. Calloway seconded by Mr. Simone to go into closed session. The motion passed unanimously on a roll call.

Mr. Haaf mentioned that he and Joe Paparo went to a seminar yesterday (which was a full day), held by the EPA. The EPA is requiring us to do a Risk & Resilience Assessment and Emergency Response Plan, they have to be certified and submitted by June 30, 2021 and if it is not done their will be substantial penalty, \$50,000 per day. Mr. DiLolle said to Mr. Haaf that he did not have a chance to speak with him today but he spoke with Joe Paparo and Mrs. Mahoney, I told Mrs. Mahoney to reach out to Jill McCrea and get all the people involved together, so we have a plan. Mr. Haaf said, there is a lot to it. Mr. DiLolle said Joe Paparo asked to get everyone together, talk about it. Mr. Haaf wished Merry Christmas to everyone.

A motion was made by Mr. Simone and seconded by Mr. Neri to adjourn the meeting. The motion passed unanimously on a roll call.

Respectfully submitted by

Mary-Teresa Gaudio

Approved at a meeting on

January 15, 2020

Attest by

Wendy Mahoney  
Assistant Secretary