

Present: Mr. Calloway, Mr. Manfredi, Mr. Simone, Mr. Bender and Mr. DiLolle

Excused: Mr. Neri

Public in Attendance: Matthew Scardino

Salute to the flag and a prayer.

Mrs. Gaudio read the Opening Statement, "Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act has been provided by adopting a schedule of regular meetings for the year 2019/2020 which schedule was posted on the Authority Bulletin board and filed with the Township Clerk on Feb. 7, 2019."

A motion was made by Mr. Calloway and seconded by Mr. Simone to open the meeting to the public. The motion passed unanimously on a roll call.

A motion was made by Mr. Calloway and seconded by Mr. Simone to close the public portion. The motion passed unanimously on a roll call.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adopt the minutes of the Regular meeting of June 19, 2019. Mr. Bender abstained, all others passed the motion unanimously on a roll call.

Report of Engineer: J. Spratt

Mr. Spratt stated that Federici and Akin inspected Stirling Glens project site, based on the work completed, he would recommend that the board approve a 75% reduction in the bond amounts for Stirling Glen.

Report of Executive Director: Wendy Mahoney

Mrs. Mahoney requested the **Board Adopt Resolution No.71-19** Resolution adjusting the salary ranges of certain classifications of the Monroe Municipal Utilities Authority.

Mrs. Mahoney advised the board that periodically the New Jersey Civil Service Commission will re-evaluate and re-classify titles if applicable. There were three titles that were recently reclassified and therefore, we are updating the salary classification list.

A motion was made by Mr. Calloway and seconded by Mr. Simone to **Adopt Resolution 71-19**. Resolution adjusting the salary ranges of certain classifications of the Monroe Municipal Utilities Authority. The motion passed unanimously on a roll call vote.

Mrs. Mahoney requested the **Board Adopt Resolution No.72-19**. Resolution amending the employment contract of Wendy Mahoney.

Mrs. Mahoney advised the board that this resolution is updating the civil service title on this contract.

A motion was made by Mr. Calloway and seconded by Mr. Simone to **Adopt Resolution 72-19**. Resolution amending the employment contract of Wendy Mahoney. The motion passed unanimously on a roll call vote.

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Mrs. Mahoney requested the **Board Adopt Resolution No. 74-19**. Resolution authorizing and approving the sale of \$5,255,000 aggregate principal amount of revenue refunding bond series of the Authority and determining certain matters in connection therewith.

Mrs. Mahoney advised the board that due to the recent market conditions the Authority was advised by our Comptroller, Auditor and Financial advisor to refinance the 2004 and 2007 Bonds. On July 10th the Authority entered the bond market for the refinancing. All parties involved determined that we were successful in the refinancing. The savings will be budgeted and recognized over the remaining life of the bonds. This is nine years which averages \$62,777 per year. Mrs. Mahoney advised the board that included in their packets was the refinancing report from Phoenix advisors along with the resolution and exhibits.

A motion was made by Mr. Calloway and seconded by Mr. Simone to **Adopt Resolution 74-19**. Resolution authorizing and approving the sale of \$5,255,000 aggregate principal amount of revenue refunding bond series of the Authority and determining certain matters in connection therewith.

Mr. Bender asked if the \$62,000 savings was after insurance costs Mrs. Mahoney said it was.

Mrs. Mahoney wanted to update the board on the local energy audit, we have a company (T & M Associates) that will assist us. Mr. Haaf has worked hard to get the information needed to proceed.

Report of Superintendent: Edward Haaf

Mr. Haaf requested the **Board Adopt Resolution No.73-19**. Resolution approving Jacobs Engineering Group to prepare 5 year renewal of NJDEP UIC permits for ASR Wells 11 & 14 Groundwater Protection plan in the amount of \$15,361.00.

A motion was made by Mr. Calloway and seconded by Mr. Simone to **Adopt Resolution 73-19**. Resolution approving Jacobs Engineering Group to prepare 5 year renewal of NJDEP UIC permits for ASR Wells 11 & 14 Groundwater Protection plan in the amount of \$15,361.00. The motion passed unanimously on a roll call vote.

Mr. Haaf wanted to thank Mr. Joe Paparo and Mrs. Jodi Deery for giving a presentation at Williamstown Middle School , this was requested by Mr. Paul VanHouten and we received great feedback.

Mr. Haaf advised the board that we will start work soon on Melva Lane, replacing the transit water main. We have some investigating prior to starting the work. The old main crossed the pike, both North and South Bound Lanes, we need to verify what is live and what is not. Another main 12" running on the West Bound Lane that we will tie into and disconnect the other. This will eliminate any possible wash outs.

Mr. Dilolle asked if the Monroe MUA will be doing the work, Mr. Haaf answered yes.

Mr. Simone asked what size the existing main crossing is? Mr. Haaf thought it is an 8" but will confirm once dug up. Mr. Haaf said there is a 12" going in the front so we will try to get a 12" in the back.

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Report from Solicitor: Mr. Louis Cappelli, Jr., Esq.

Mr. Cappelli reported we received a decision from the appellate division in regard to the Hellenic Gyro Pita LLC., case. Hellenic sued the Monroe MUA alleging we were trying to charge a fee that was not yet charged. The Superior Court voted in our favor, this case has been dismissed.

Mr. Cappelli said with regards to the transfer property from the Municipality we are waiting for a title search for a copy of the deed, no one can find a copy of the deed. Instead of spending money on surveys, we requested this through the County Clerks Office.

Mr. DiLolle wanted to thank Mr. Manfredi, Mr. Mercado and Mr. Haaf, we are able to get an old recycling trailer from the township. We are using this for a pipe trailer. This is another shared service and we will pay \$1.00 for the trailer. This will save the Authority money and the shared services are working out very well.

Report from Liaison: Mr. Joseph Marino

Mr. Marino wanted to bring up that the Township Committee had a meeting with Stirling Glen and the next phase is starting across the street. The original approval was for single family homes. They presented to the committee Townhomes (still age restricted-55 and older) and Commercial on 11 acres plus for retail. Mr. Marino stated we are hoping to bring commercial where we can. Residential and Commercial ratables what they presented, the committee was in favor minus a few things they need to adjust. They showed us residential here commercial here, with no connection, and the whole point they support one another and that supports itself. They may have to come back to the Monroe MUA as well as Zoning, right now it shows age restricted, they will need new zoning.

Shared service agreement was passed last council meeting and as Mr. DiLolle said it has been positive once the new Mayor & Administration got in from snow plowing to water service and the veteran's Memorial its been a great relationship so far. We are revising our master plan after 15 years, Mr. Marino stated he campaigned on this in 2016 to no avail but we have also passed that resolution. We are going to revise our master plan, make recommendations to the planning board. Areas need to be tweaked, we will be working on this for the next year and a half.

Mr. DiLolle asked for approval of the Investment Summary Report. A motion was made by Mr. Calloway and seconded by Mr. Simone. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Operating, Escrow and Payroll Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Simone. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Project Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Bender. The motion passed unanimously on a roll call.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adjourn the meeting. The motion passed unanimously on a roll call.

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A motion was made by Mr. Calloway and seconded by Mr. Simone to adjourn the meeting. The motion passed unanimously on a roll call.

Respectfully submitted by Mary-Teresa Gaudio
Mary-Teresa Gaudio

Approved at a meeting on August 21, 2019

Attest by Wendy Mahoney
Assistant Secretary