

Present: Mr. Calloway, Mr. Neri, Mr. Manfredi, Mr. Bender, and Mr. DiLolle

Excused: Mr. Robert Simone

Public in Attendance: Mr. Matthew Scardino, Mrs. Elizabeth D'Orio

Salute to the flag and a prayer.

Mrs. Gaudio read the Opening Statement, "Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act has been provided by adopting a schedule of regular meetings for the year 2019/2020 which schedule was posted on the Authority Bulletin board and filed with the Township Clerk on Feb. 7, 2019."

A motion was made by Mr. DiLolle and seconded by Mr. Calloway to open the meeting to the public. The motion passed unanimously on a roll call.

A motion was made by Mr. DiLolle and seconded by Mr. Calloway to close the public portion. The motion passed unanimously on a roll call.

A motion was made by Mr. DiLolle and seconded by Mr. Calloway to adopt the minutes of the Regular meeting of March 20, 2019. Mr. Bender abstained, all others passed on a roll call vote.

Report of Engineer: J. Spratt

Mr. Spratt requested Form A approval/White & Blue, LLC-Sewer only. Small property with an existing building next to Trenton Avenue off of the North Black Horse Pike.

A motion was made by Mr. Calloway and seconded by Mr. Neri to approve Form A approval/White & Blue, LLC-Sewer only. The motion passed unanimously on a roll call vote.

Mr. Spratt advised the board we had a request for sewer service area amendment for Summer fields. A small portion of the property that fronts Corkery Lane is not currently in the sewer service area. They will have to apply to the Department of Environmental Protection to get this, notify everyone and they also have an opportunity to comment on this. I spoke to Ed about this, it makes sense to approve it, we have no objections. In the past we just normally wrote a letter expressing no objections and they would include it with their submission to the DEP. Mr. DiLolle asked Mr. Spratt if he would need authorization from the Board, Mr. Spratt replied No, Wendy Mahoney can handle the authorization.

Mr. Spratt also brought up the Master Permit which has been discussed with Mr. Haaf, Mrs. Mahoney and Mrs. Denny on a fairly routine basis. The Master Permit allows the Authority to do the outs "so to speak". We estimate how many water connections we will have on any given year, we determine the surplus and compare that to the minimum requirements that we have to add to the supply. A Master Permit enables us to do this like Stirling Glen which is an ongoing project. Stirling Glen has 195 houses, we will base it on what they did last year (30) homes, figuring (30 to 40) homes this year and we estimate that cost. If all of these developments were done like they used to be, where each one had an individual water main permit, we would be pretty much built out right now on paper.

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Eventually when they do get built out we need to find more water unless the DEP has changed their minds on Wells and so forth. Stirling Glen 195, Hamilton Green is 200, White hall Road another 190 something, just to let the board know sometime in the future, as of right now, on paper, we have enough surplus water for about 900 units. Eventually that will be eating away. Mr. Spratt stated it just a point of information to keep everyone informed moving forward.

Report of Executive Director: Wendy Mahoney

Mrs. Mahoney requested the Board Adopt Resolution No.49-19 Resolution approving the lease agreement for the Postage Machine from Pitney Bowes, Inc. Using State Contract#41258 from May 31 2019 through April 14, 2020.

A motion was made by Mr. Calloway and seconded by Mr. Neri to Adopt Resolution 49-19. Resolution approving the lease agreement for the Postage Machine from Pitney Bowes, Inc. Using State Contract#41258 from May 31 2019 through April 14, 2020. The motion passed unanimously on a roll call vote.

Mrs. Mahoney requested the Board Adopt Resolution No.52-19. Resolution of the Monroe Municipal Utilities Authority ratifying the Late Introduction and Submission of the 2019 (Fiscal Year 2020) Sewer and Water Operations Budget.

Mrs. Mahoney stated that the date of submittal is 2 months prior to the start of the fiscal year which is May 1st and also due to our Board Meeting dates, this is why it is late. We now email the budget to the State, in the past we did need 2 months due to the fact we had to mail the budget.

A motion was made by Mr. Calloway and seconded by Mr. Neri to Adopt Resolution 52-19. Resolution of the Monroe Municipal Utilities Authority ratifying the Late Introduction and Submission of the 2019 (Fiscal Year 2020) Sewer and Water Operations Budget. The motion passed unanimously on a roll call vote.

Mrs. Mahoney requested the Board Adopt Resolution No.50-19. Resolution for the approval of the fiscal 2019/2020 Water and Sewer Budget and the 2019/2020 Water and Sewer Capital Budget.

A motion was made by Mr. Calloway and seconded by Mr. Neri to Adopt Resolution 50-19. Resolution for the approval of the fiscal 2019/2020 Water and Sewer Budget and the 2019/2020 Water and Sewer Capital Budget. The motion passed unanimously on a roll call vote.

Mrs. Mahoney requested the Board Adopt Resolution No.51-19. Resolution of the Monroe Municipal Utilities Authority authorizing the issuance of up to \$6,500,000 Aggregate Principal Amount of Revenue Refunding Bonds, Series 2019, of the Authority and determining other matters in connection therewith.

Earlier this year myself, the Auditor, Financial Advisors and the Comptroller discussed refunding of the 2004, 2007 bonds and it was determined that this would be a good year to do it, we did proceed with this. The Township of Monroe issue their consent Monday night (May 13, 2019).

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A motion was made by Mr. Calloway and seconded by Mr. Neri to Adopt Resolution 51-19. Resolution of the Monroe Municipal Utilities Authority authorizing the issuance of up to \$6,500,000 Aggregate Principal Amount of Revenue Refunding Bonds, Series 2019, of the Authority and determining other matters in connection therewith. The motion passed unanimously on a roll call vote.

Mrs. Mahoney mentioned that last month Mr. Marino mentioned the challenges that the Township was having in regards to recycling. The Monroe MUA was given a flyer from the Township and we are inserting them with our June 2019 bills.

Report of Superintendent: Edward Haaf

Mr. Haaf asked the Board for approval to hire a full time laborer. Mr. DiLolle asked if this was to replace Vince Moore, Mr. Haaf answered yes it is.

A motion was made by Mr. Calloway and seconded by Mr. Bender to hire a full time laborer. The motion passed unanimously on a roll call vote.

Mr. Haaf wanted the Board to be informed that we have an employee that has an approved FMLA, this protects the employee from running out of vacation time. So if they have any medical problems its good for 60 days of calling out and still having their job protected. Mr. DiLolle asked if the paperwork is in order, Mr. Haaf responded Yes.

A motion was made by Mr. Calloway and seconded by Mr. Neri to approve FMLA for an employee. The motion passed unanimously on a roll call vote.

Mr. Haaf wanted to make the board aware we have been going around with the high rates we been paying the GCUA due to extra flow. We found multiple leaks and we are plugging them as we go. Some in wet wells, some crazy ones. The bill has dropped \$30,000.00 from last month, we are going to continue with this project.

With the new meter contract, we met with our sales representative and he informed us that they also carry Meter Pit Lids. We have been slowly getting rid of the cast iron lids because of the expense. The latest price quotes from the Mueller Distributor (in this area) was \$111.00 a piece, we are now able to get them for \$35.00 each, we ordered 1000 of them. The actual savings is \$76,000.00.

Mr. DiLolle told Mr. Haaf Excellent job, I like when the Authority can save money. Mr. DiLolle acknowledged Ralph III for an excellent job in securing the leaks and in helping to lower the GCUA Bill. If we can get the bill to \$200,000.00 per month that would be a substantial savings. Mr. DiLolle asked Mr. Haaf to tell the manpower great work and their efforts are appreciated.

Report from Solicitor:Mr. Louis Cappelli, Jr., Esq-Nothing to Report

Mr. DiLolle again wanted to reiterate the guys are doing a great job, saving the Authority money and working together, that is what is it all about.

Report from Liaison: Mr. Joseph Marino

Mr. Marino wanted to thank Wendy Mahoney and the Board for sending out the flyers with the June billing, hoping residents will read it and the Township can start chipping away at that expense. We introduced our Budget Monday night (May 13, 2019) again a zero increase, third year in a row for this. First year for me on the budget committee and a lot of work went into this. A New Administration came in, changes with overtime, health care remained the same. No guarantee next year we will be able to do the same but (3) years we have been able to keep it to a zero increase. Sometimes this does not equate for everyone due to county taxes and school taxes so we have had many meeting on this and we have been very productive.

Mr. DiLolle expressed to Mr. Marino, great job!

Mr. DiLolle asked for approval of the Investment Summary Report. A motion was made by Mr. Calloway and seconded by Mr. Neri. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Operating, Escrow and Payroll Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Neri. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Project Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Neri. The motion passed unanimously on a roll call.

**Kimberly West Pump Station:
-Federici & Akin, P.A. \$1,800.00

A motion was made by Mr. Calloway and seconded by Mr. Neri to adjourn the meeting. The motion passed unanimously on a roll call.

Respectfully submitted by Mary-Teresa Gaudio
Mary-Teresa Gaudio

Approved at a meeting on June 19, 2019

Attest by Wendy Mahoney
Assistant Secretary