

Present: Mr. Calloway, Mr. Simone, Mr. Manfredi and Mr. DiLolle.

Excused: Mr. Neri and Mr. Bender

Public in Attendance: N/A

Salute to the flag and a prayer.

Ms. Gaudio read the Opening Statement, "Pursuant to the Open Public Meetings Act, adequate notice of this meeting, as required by said Act, has been provided by preparing a written notice stating the time, date, location, agenda and statement whether formal action will be taken, which notice was: posted on the Authority Building Bulletin Board, emailed to the Courier Post and South Jersey Times and emailed to the Township Clerk on January 23, 2019."

Tim Kiel spoke in regards to the Authorities rates and budget, we have been discussing this for six months now. We design the budget to break even, when we have capital needs, we have to increase the rates. In the next five years we have several pump stations that need maintenance and tank painting which is roughly 1.2 million per station/tank. When you have a budget in place that is designed to break even, it makes it hard to do the repairs we need to. We have looked into bonds and paying the capital out of pocket, the conclusion would be to raise rates. We worked hard on the budget to get the increase to \$1.00 per user/monthly, \$12.00 per person annually is minimal. We need this increase for capital gain. We are hoping to get to a point that our debt service will drop off and the drop would cover the maintenance but not until 2023 that our debt services will drop off in the amount of \$400,000.00. We have not had a rate increase in 4 years. 1% inflation on our budget comes to \$130,000.00. We kept salaries flat for 3 years now, this was possible by the way we moved things around. Eventually we can't fight it anymore and if we do not do a rate increase we will need to borrow money just to make payroll. An example brought up that school districts need to borrow money from banks in July just to make payroll, if we do not do this rate increase this is an example what we could run into. The other side to this is the sewer. We need to deal with the GCUA, which is the biggest expense we have. The GCUA is set to have a 2% increase every year and guarantee they will increase next year as well and that is half of our sewer budget. We can not keep absorbing the rate increase, this increase will keep us afloat with the GCUA. We will need to re-evaluate in the next couple of years so we can redo the pump stations.

Mr. DiLolle stated we have eliminated positions, went from full to part time which has saved us money, if we have not been proactive we would have been looking at a bigger increase. We are now dealing with residents putting in irrigation wells, which is substantial in our bigger developments, these accounts we will not have the revenue that they normally bring in and the last 2 summers we have incurred more rainfall than normal. We have an infiltration issue that we have an aggressive plan in place which will save us money. We are looking into solar which can save us up to 40% of our electric bill, last year our bill was \$650,000.00. We are in the process of having an audit done for our electricity with the Township and overall this will save us 10% up front. I don't believe in raising the rates every year but we need projects done and it is a testament to the board and employees on how well this authority runs. Mr. Calloway brought up about an automatic increase to keep up with the times every year. Tim Kiel responded until we can lock down the debt service number we cannot figure out the budget. Mr. Haaf asked if we can do a resolution that if the GCUA raises there rates then we can automatic raise ours? Mr. Cappelli recommended that we do it on a year to year basis.

Regular

3/20/19

A motion was made by Mr. DiLolle and seconded by Mr. Calloway to close the meeting to the public. The motion was passed unanimously on a roll call.

Rate Adjustment for Residential & Commercial Sewer Base Rate-Effective April 1, 2019.

-Increase from \$470.28 annually to \$479.64 annually per service unit at \$39.97 per month.

Rate adjustment for Industrial/Non-Residential Sewer Base Rate-Effective April 1, 2019.

-Increase from \$470.28 annually to \$479.64 annually per service unit at \$39.93 per month or \$5.77 per thousand gallons based on monthly water consumption as per the Authority's Rules and Regulations.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adopt Resolution 35-19. RESOLUTION of the MMUA establishing rate increases for Residential, Commercial and Industrial Sewer effective April 1, 2019. The motion passed unanimously on a roll call vote.

Rate adjustment for Residential & Commercial Water Base Rate-Effective July 2019.

-Increase from \$224.40 annually to \$236.40 annually per service unit at \$19.70 per month.

Rate Adjustment for Industrial/Non-Residential Water Base Rate-Effective July 1, 2019.

-Increase from \$224.40 annually to \$236.40 annually per service unit at \$19.70 per month.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adopt **Resolution 36-19**. RESOLUTION of the MMUA establishing rate increase on base rate for Residential, Commercial and Industrial Water effective July 1, 2019. The motion passed unanimously on a roll call vote.

A motion was made by Mr. DiLolle and seconded by Mr. Calloway to close the meeting to the public. The motion was passed unanimously on a roll call vote.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adopt the minutes from the Reorganization Meeting on February 6, 2019. The motion passed unanimously on a roll call vote.

Report of Engineer J. Spratt

Mr. Spratt advised the board the TWA permit has expired as well as the name of the applicant has changed. We have an amended agreement so that the Authority can revise it for the no sprinkler systems.

A motion was made by Mr. Calloway and seconded by Mr. Simone for Form B approval/Woodview Townhomes. The motion passed unanimously on a roll call vote.

Conditional Form B Approval/Woodview Townhomes

A motion was made to Adopt **Resolution No 37-19**-Resolution authorizing the Executive Director to sign any of the forms stipulated on said resolution and other related documents to be sent to the NJDEP for Woodview Townhomes.

A motion was made to Adopt **Resolution No 38-19**-Resolution authorizing the Engineer to submit plans to the NJDEP for Woodview Townhomes.

Report of Executive Director Wendy Mahoney

Mrs. Mahoney requested the Board approval for RFI on solar energy program with the Township and the Board of Education, the committees met on January 24, 2019 to discuss the advantages of the three entities working together. This is a beginning process to see how we will move forward.

A motion was made by Mr. Calloway and seconded by Mr. Simone to approve looking into RFI and Solar Energy program in conjunction with the Township and the Board of Education.

Mr. DiLolle questioned Mr. Marino on how many committee members each entity will have on the panel.

Mrs. Mahoney requested Board approval to remove video inspection equipment from the NJEIT Loan and amend capital Budget. I discussed this with Tim Kiel and the loan is taking a little longer than expected. I had a conversation with Mr. Haaf that we need this equipment sooner than later.

Mr. DiLolle stated that the infiltration problem needs to be addressed and that the GCUA bills are astronomical. Moving forward with this we could cut \$10,000.00 a year off the bill. With the rain and the saturated grounds we are pumping to the GCUA at an unbelievable cost. Mr. DiLolle said he agrees that this is the action to take.

A motion was made by Mr. Calloway and seconded by Mr. Simone to approve moving forward to remove Video Inspection Equipment from the NJEIT Loan and amend capital budget. The motion passed unanimously on a roll call vote.

Mr. Manfredi asked if we find a resident pumping ground water into our system, what is the penalty? Mr. Cappelli stated this is a DEP violation.

Mr. Haaf stated if we find a resident tied into our system illegally they have 30 days to correct the problem, if they do not correct the problem in the time allotted they will be fined \$100.00 per month up until ninety days, then we will terminate their service.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adopt **Resolution 33-19**. RESOLUTION of the MMUA approving modifications to the 2018 (Fiscal year 7/1/18 to 6/30/19) Sewer Capital Program. The motion passed unanimously on a roll call vote.

Mrs. Mahoney asked the Boards approval to submit the application for the Energy Audit. This audit is part of the New Jerseys clean energy program, survey of our sites for the purpose of proposing energy efficiency and renewable measures. Results are posted on the website and Mr. Haaf is going over the results.

Mr. DiLolle stated that we are in a unique situation, we have a very talented staff that we could do the job ourselves therefore we would not have to go out and contract, this would be an even greater savings for the authority.

A motion was made by Mr. Calloway and seconded by Mr. Simone for submitting the application for the Energy Audit. The motion passed unanimously on a roll call.

Mrs. Mahoney stated on February 27, 2019 the Authority participated in an online electricity auction through EMEX, there were 14 total bidders, Bid awarded to Ambit Energy. Projected savings is about \$10,000.00 per year, this is a lower rate than our current provider.

February 18, 2019, Mr. DiLolle, Mr. Haaf and myself attended the Economic Development Committee (EDC) Meeting, Mr. Haaf prepared a list of available properties to them on the Black Horse Pike that are available to connect to water and sewer. Mrs. Mahoney prepared an information packet for future interest. Mr. DiLolle stated it was a fruitful meeting and the presence from the MMUA was appreciated.

Report of Superintendent Edward Haaf

Mr. Haaf started out by thanking Mr. Simone for his assistance on a project the MMUA had on Virgin Island Drive. He provided a 8 foot box so we could get in the hole and other equipment for us to do the job successfully. Mr. Simone also stopped at the job site to give some pointers to the MMUA manpower, this all saved the Authority money as well. Mr. Haaf extended his appreciation to Mr. Simone.

Mr. Haaf asked Board approval to go out to bid for Water Meters. A motion was made by Mr. Calloway and seconded by Mr. Simone. The motion was passed unanimously on a roll call.

Mr. Haaf asked the Board approval to accept the resignation of Brendan Flaherty effective March 8, 2019. A motion was made by Mr. Calloway and seconded by Mr. Simone. The motion was passed unanimously on a roll call.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adopt **Resolution 32-19**. RESOLUTION authorizing the award of a Non-Fair and Open Agreement for Professional Insulation Contractors, Inc. For pipe insulation at Well #7 and Well #8. The motion passed unanimously on a roll call vote.

A motion was made by Mr. Calloway and seconded by Mr. Simone to adopt **Resolution 34-19**. RESOLUTION of the Monroe Municipal Utilities Authority approving the purchase of a 2007 Dodge Charger from the Township of Monroe. The motion passed unanimously on a roll call vote.

Mr. DiLolle explained to the board that with our shared services with the Township we were able to obtain this vehicle for our safety coordinator. The Council, Mayor and Police Chief signed off and the cost of this vehicle is \$1.00. This transaction saved the Authority money and this is what it is all about. Mr. DiLolle stated this vehicle will be housed at 372 South Main Street, Williamstown NJ 08094 unless an employee needs to take it on company time only. The vehicle will have MMUA decals on the body of the vehicle.

Mr. Haaf asked the board approval to turn the property the Authority owns (Well #4-off of Washington Avenue) that butts up to PC Helpers over to the Township. In exchange the Township would turn over a property in Forest Hills that butts up to our pump station as well as a property on Mink Lane that is attached to their lot. Basically this is a trade off that would help both entities.

A motion was made by Mr. Calloway and seconded by Mr. Simone to trade properties with the Township. The motion passed unanimously on a roll call vote.

Report of Solicitor L. Cappelli

Mr. Cappelli stated that Carriage Glen was supposed to submit two easements, that has not been done as of yet. We can exercise eminent domain in order to put those easement in place, first I will put the developer on notice if we do this they will need to reimburse our fees.

We have a meeting with a representative of Colonial Estates the first week in April and I will advise them they need some real solutions in place, we will not tolerate this any longer.

A motion was made by Mr. Calloway and seconded by Mr. Simone to have our attorney move forward with Carriage Glen Easements. The motion passed unanimously on a roll call vote.

Board Member Discussion

Mr. DiLolle thanked Mr. Haaf and Mrs. Mahoney for a fantastic job they are doing.

Mr. Marino advised us that the Town Council appreciates all the MMUA are doing for them as far as snow plowing, digging trenches at the Cecil Fire house, Pfeiffer Center repairs, on behalf of Town, Mr. Marino thanked the MMUA for all their support.

Mr. DiLolle asked for approval of the Investment Summary Report. A motion was made by Mr. Calloway and seconded by Mr. Simone. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Operating, Escrow and Payroll Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Simone. The motion passed unanimously on a roll call.

Mr. DiLolle asked for approval of Project Vouchers. A motion was made by Mr. Calloway and seconded by Mr. Simone. The motion passed unanimously on a roll call.

-Kimberly West Pump station-Federici & Akin, P.A. \$600.00
-Aquifer Storage & Recovery-CH2M Hill \$25,287.23

A motion was made by Mr. Simone and seconded by Mr. Calloway to adjourn the meeting and go into closed session. The motion passed unanimously on a roll call.

Respectfully submitted by Mary-Teresa Gaudio

Approved at a meeting on April 17, 2019
Mary-Teresa Gaudio

Attest by Wendy Mahoney
Assistant Secretary